

**WEST FRANKFORT REGULAR COUNCIL MEETING**  
**TUESDAY, DECEMBER 22, 2015**

1. MAYOR JORDAN CALLED THE MEETING TO ORDER AT 10:00 A.M. REQUESTING A ROLL CALL. ALL COMMISSIONERS WERE IN ATTENDANCE, ALONG WITH THE CITY ATTORNEY AND CITY CLERK.
2. MAYOR JORDAN ASKED FOR APPROVAL OF THE MINUTES FROM THE REGULAR COUNCIL MEETING OF DECEMBER 8, 2015. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
3. MAYOR JORDAN NEXT ASKED FOR APPROVAL TO PAY CITY BILLS AND PAYROLL IN THE AMOUNT OF \$143,237.67. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
4. THE NEXT ITEM WAS APPROVAL OF AN ORDINANCE MAKING THE ANNUAL TAX LEVY FOR THE CITY OF WEST FRANKFORT, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2015 AND ENDING ON THE LAST DAY OF APRIL, 2016. THE MAYOR STATED THAT HE HAD TALKED TO CATHY ABOUT THIS AND THE LEVY HAS BEEN INCREASED BY 5%. THE NUMBER ONE CONCERNS WERE THE FIRE AND POLICE PENSIONS AND THOSE ARE REFLECTED IN THE LEVY. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
5. THE NEXT ITEM WAS APPROVAL TO PUBLISH 2016 MEETING DATES FOR CITY COUNCIL, PLANNING COMMISSION, LAKE COMMITTEE, POLICE PENSION BOARD AND POLICE & FIRE MERIT BOARD. THE MAYOR STATED THAT BY PUBLISHING THESE DATES AND PUTTING THEM IN PLACE FOR THE WHOLE YEAR, IT GIVES NOTIFICATION TO THE PUBLIC OF WHEN OUR MEETINGS ARE AND THE ONLY TIME WE WOULD HAVE TO DO AN OFFICIAL NOTIFICATION WOULD BE IF WE CHANGE ONE OF THESE MEETINGS, WE HAVE A SPECIAL MEETING OR AN ADDITIONAL MEETING. NOVEMBER 22, 2016 WE WILL MEET AT 10:00 A.M. AND DECEMBER 27, 2016 WE WILL MEET AT 10:00 A.M., BUT ALL THE OTHER TIMES, WE WILL MEET AT 7:00 P.M. COMMISSIONER CHAMBERS MADE A

MOTION TO APPROVE, SECONDED BY COMMISSIONER BLADES. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

6. THE NEXT ITEM WAS APPROVAL TO RENEW GALLAGHER BASSETT SERVICES AS THE CITY'S THIRD PARTY ADMINISTRATOR FOR THE PERIOD OF 12/31/2015 – 12/31/2016 REGARDING WORKERS' COMPENSATION CLAIMS FOR A MINIMUM CLAIM HANDLING FEE OF \$15,000.00. THE MAYOR STATED THE CITY'S WORKERS' COMPENSATION CLAIMS ARE ADMINISTERED BY A THIRD PARTY WHO WORKS FOR THE CITY. WE ARE SELF-INSURED. COMMISSIONER SIMPSON ASKED IF WE HAD ALREADY APPROVED GALLAGHER BASSETT AS OUR INSURANCE CARRIER AND THIS IS JUST TO MAKE THEM OUR THIRD PARTY ADMINISTRATOR FOR WORKERS' COMPENSATION? THE MAYOR STATED, YES. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
7. THE NEXT ITEM WAS APPROVAL OF AN ORDINANCE AUTHORIZING AN ADDENDUM TO MUTUAL AID BOX ALARM SYSTEM AGREEMENT FOR THE WEST FRANKFORT FIRE DEPARTMENT. MAYOR JORDAN STATED THIS IS THE MUTUAL AID AGREEMENT THAT THE CITY HAS WITH MABAS. BASICALLY, THIS ALLOWS OTHER DEPARTMENTS TO COME AND RESPOND. THERE ARE PROBABLY OTHER DEPARTMENTS HERE IN TOWN RIGHT NOW ON THIS HOUSE FIRE. THE ORDINANCE NEEDS TO BE PASSED SO THAT WE CAN RECOVER COSTS FOR HAZMAT SERVICES AND THIS IS AN AGREEMENT FOR MUTUAL AID. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
8. THE NEXT ITEM WAS APPROVAL OF AN ORDINANCE AUTHORIZING THE LEASING OF A SPECIFIC AREA OF THE BUSINESS INCUBATOR TO MARMIC FIRE & SAFETY CO. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
9. THE NEXT ITEM WAS DISCUSSION, WITH POSSIBLE ACTION, FOR APPROVAL OF NOTICE OF AWARD TO LOW BIDDER, MIDWEST

PETROLEUM & EXCAVATING, INC., FOR THE WEST FRANKFORT STP INFRASTRUCTURE RETROFIT REPLACEMENT OF LIKE COMPONENTS. THE MAYOR STATED THIS IS THE SEWER PROJECT. IT IS GOING TO BE SOMEWHERE BETWEEN \$8 MILLION TO \$10 MILLION. THE CITY HAS RECEIVED A GRANT FROM IEMA FOR \$6.4 MILLION. THIS IS THE OFFICIAL AWARD OF BID FOR THIS PROJECT. MATT TOSH FROM BROWN & ROBERTS STATED THE CITY RECEIVED SEVEN BIDS FROM VARIOUS CONTRACTORS. THE LOW BIDDER WAS ACTUALLY FROM THE BENTON AREA. BROWN & ROBERTS RECOMMENDATION WOULD BE TO AWARD THE BASE BID WITH A DEDUCTIVE ALTERNATE B, WHICH WAS PULLING OUT SOME MIXERS FOR THE DIGESTERS, WITH THE CAVEAT WE ARE LOOKING FOR OTHER GRANT FUNDS FOR POSSIBLE POWER SAVINGS INCENTIVE GRANT. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

10. THE NEXT ITEM WAS APPROVAL FOR PAYMENT OF A BILL TO BROWN & ROBERTS, INC. OF DESIGN ENGINEERING BILL #3 FOR THE WEST FRANKFORT – STP INFRASTRUCTURE RETROFIT REPLACEMENT OF LIKE COMPONENTS IN THE AMOUNT OF \$199,576.99. COMMISSIONER SIMPSON MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
11. THE NEXT ITEM WAS APPROVAL FOR PAYMENT OF A BILL TO WIGGS EXCAVATING, INC. REGARDING REPAIR TO SEWER LINE ON FOURTH STREET IN THE AMOUNT OF \$5,516.95. COMMISSIONER BLADES STATED THAT THESE REPAIRS WERE TOO DEEP FOR THE CITY EMPLOYEES TO REPAIR SO WIGGS WAS CALLED IN TO COMPLETE THE REPAIRS. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER CHAMBERS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.
12. THE NEXT ITEM WAS APPROVAL FOR PAYMENT OF A BILL TO WIGGS EXCAVATING, INC. REGARDING REPAIR AND SET NEW MANHOLE ON JACKSON STREET IN THE AMOUNT OF \$8,086.50. COMMISSIONER BLADES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

13. THE NEXT ITEM WAS APPROVAL FOR PAYMENT OF A BILL TO BROWN & ROBERTS, INC. FOR PRELIMINARY AND SUPERVISORY ENGINEERING WORK FOR THE 2015 MOTOR FUEL TAX PROGRAM IN THE AMOUNT OF \$14,246.82. COMMISSIONER CHAMBERS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER BLADES. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

14. THE NEXT ITEM WAS APPROVAL OF A PROPOSED COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 2402 TO COVER THE PERIOD OF MARCH 1, 2016 THROUGH FEBRUARY 28, 2020. THE MAYOR STATED THAT COMMISSIONER HARKINS AND HIMSELF HAD MET WITH THE FIRE FIGHTERS UNION AND THE PROPOSAL THAT IS FOR APPROVAL IS A .25 RAISE FOR THE YEAR FROM 3/1/2016 TO 2/28/2017 AND THEN A WAGE REOPENER ON THE FOLLOWING THREE YEARS. THE ONLY OTHER ITEM THAT WAS CHANGED WAS THE INSURANCE LANGUAGE TO STATE THERE IS A \$500.00 DEDUCTIBLE AND THEN THE EMPLOYEE IS RESPONSIBLE FOR ANOTHER \$2,000.00 OUT OF POCKET AND THAT IS THE MAXIMUM THE EMPLOYEE WILL HAVE TO PAY. THERE IS ALSO AN ITEM IN THE CONTRACT FOR A LONGEVITY STEP INCREASE FROM \$6,000.00 TO \$12,000.00 AT THE END OF SERVICE. THIS WILL BE REVIEWED BY THE ATTORNEY. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: COMMISSIONERS HARKINS, SIMPSON AND BLADES AND MAYOR JORDAN VOTED TO APPROVE. COMMISSIONER CHAMBERS ABSTAINED. MOTION CARRIED.

15. BUILDING AND SIGN PERMITS:

THE CODES OFFICER STATED THERE WERE NO REQUESTS FOR BUILDING PERMITS AT THIS TIME.

16. MAYOR'S REPORT:

THE MAYOR STATED THAT THERE WAS A MEETING WITH THE PARK BOARD LAST NIGHT. THERE HAS BEEN A CONTROVERSY ABOUT WHETHER THE PARK IS IN THE CITY LIMITS OR NOT. THERE IS A 911 MAP THAT SAYS THE PARK IS OUT OF THE CITY LIMITS. THERE IS A COUNTY MAP THAT SHOWS THE PARK IS OUT OF THE CITY LIMITS. SO THE INFORMATION THE CITY HAS WORKED OFF OF WAS THOSE TWO MAPS. THERE WERE MAPS IN THE PAST THAT SHOWED A GREAT

PORTION OF THE PARK WAS IN THE CITY LIMITS ALREADY. SO THE PARK BOARD HAD MIKE WYANT SURVEY THE PROPERTY. MR. WYANT ATTENDING THE MEETING LAST NIGHT AND STATED THAT 3/5THS OF THE PARK IS IN THE CITY LIMITS. THE PARK HAS ASKED US TO HAVE THE POLICE RESPOND TO THE PARK AT THIS TIME. THE CITY IS NOW ACKNOWLEDGING THAT THE PARK IS IN THE CITY LIMITS AND THEY ARE GOING TO TALK LATER ON ABOUT WHAT THEY WILL DO WITH THE REMAINING PORTION OF THE PARK. THAT IS A DECISION FOR THE PARK BOARD TO MAKE. EFFECTIVE LAST NIGHT, THE CITY POLICE DEPARTMENT WILL RESPOND TO ALL CALLS FROM THE CITY PARK. JERI GARDNER STATED THAT SHE HAS SEEN VARIOUS MAPS OVER THE YEARS AND SHE WOULD LIKE TO SEE THIS MATTER CONCLUDED.

#### 17.COMMISSIONER'S REPORTS

THE MAYOR STATED COMMISSIONER BLADES COULD GIVE EVERYBODY'S REPORT FOR THEM IF YOU WANT: COMMISSIONER BLADES STATED POLICE AND FIRE DEPARTMENT ARE DOING GOOD. I AM PROUD OF THEM, DOING A WONDERFUL JOB. KEEP OUR FINANCES IN ORDER, WE ARE HURTING AND BROKE. I'VE GOT NOTHING TO SAY AND TARA HAS A HORSE DOWN ON CANDY CANE LANE AND THAT IS ALL SHE HAS TO SAY. MERRY CHRISTMAS

COMMISSIONER HARKINS STATED THE POLICE AND FIRE DEPARTMENTS ARE MOVING FORWARD. RIGHT NOW THE FIRE DEPARTMENT IS BUSY WITH A STRUCTURE FIRE EAST OF TOWN ON 149. NATHAN BURNETT COMPLETED HIS SCHOOLING AND IS NOW OUR NEWEST POLICE OFFICER.

COMMISSIONER SIMPSON STATED EVERYTHING SEEMS TO BE RUNNING FINE. I WANT TO WISH EVERYBODY A MERRY CHRISTMAS AND, HOPEFULLY, NEXT YEAR WILL BE A LOT BETTER THAN THIS YEAR.

COMMISSIONER CHAMBERS STATED SHE WANTED TO WISH EVERYONE A MERRY CHRISTMAS AND THANK EVERYBODY WHO STAYED HERE IN TOWN THIS HOLIDAY SEASON AND MADE THEIR FAMILY MEMORIES HERE. I HAVE SEEN MORE PEOPLE FACE TO FACE THIS HOLIDAY SEASON. I HAVE SEEN MORE PEOPLE TURN OUT FOR THINGS WE HAVE HAD HERE IN TOWN, IT WAS AMAZING. THIS IS OUR FIRST CHRISTMAS WITHOUT MY DAD AND I WAS EXPECTING THIS TO BE THE WORST CHRISTMAS WE EVER HAD AND, THAT ASIDE, THIS HAS BEEN ONE OF THE BEST WE HAVE EVER HAD BECAUSE OUR TOWN HAS BEEN SO

WONDERFUL. THE PEOPLE HAVE BEEN AMAZING, THE PEOPLE HAVE SUPPORTED EACH OTHER. EVERY EVENT THAT WE HAVE HAD HAS HAD A TURNOUT THREE TIMES AS MUCH AS WE EXPECTED AND THIS REALLY HAS BEEN A LITTLE CHRISTMAS TOWN THIS YEAR. IT HAS BEEN AMAZING AND I AM ALREADY WORKING ON STUFF FOR NEXT YEAR SO WE CAN JUST CONTINUE TO GROW IT AND I DON'T KNOW WHY YOU WOULD WANT TO GO ANYWHERE ELSE. NEXT YEAR THE MAYOR SAID HE WOULD WEAR A TOP HAT AT THE TREE LIGHTING.

18. AUDIENCE QUESTIONS OR COMMENTS:

MS. GARDNER STATED THAT DOWNTOWN WEST FRANKFORT LOOKS GORGEOUS.

19. MAYOR JORDAN ASKED FOR APPROVAL TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS, PERSONNEL, LAND ACQUISITION AND/OR PENDING LITIGATION, WITH POSSIBLE ACTION. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS ALONG WITH THE MAYOR VOTED YES. MOTION CARRIED. THE COUNCIL WENT INTO EXECUTIVE SESSION AT 10:33 A.M.

20. THE COUNCIL RETURNED TO OPEN SESSION AT 11:21 A.M. ON A MOTION BY COMMISSIONER HARKINS, SECONDED BY COMMISSIONER SIMPSON. ROLL CALL VOTE: ALL COMMISSIONERS ALONG WITH MAYOR JORDAN VOTED TO RETURN TO OPEN SESSION. MOTION CARRIED.

21. WITH NO FURTHER BUSINESS TO BE DISCUSSED, THE MEETING WAS ADJOURNED ON A MOTION BY COMMISSIONER HARKINS AT 11:22 A.M.

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MAYOR TOM JORDAN

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ANGIE BAKER, CITY CLERK